

## Minutes

### 1 COMPASS Users Group

Arrowhead Library System

1 Wednesday, February 22, 2012

2 10:00 a.m.

Members present:

Marcia Anderson/Grand Rapids, Ginny Richmond/Hibbing, Nancy Riesgraf/Hibbing, Carla Powers/Duluth, Sue Sowers/Hoyt Lakes, Diane Adams/International Falls, Linda Chappell/Grand Marais, Michele Monson /Two Harbors, Paula Chapman/Aurora, Debbie Bocnuk/Babbit

ALS Staff: Mark Koukol, Jim Weikum

NCLC Staff: Linda Wadman

1. **Welcome, introductions and Go-To-Meeting tips & trouble-shooting.**

(started late – start up difficulty, most people were using phone rather than computer audio)

2. **Approval of COMPASS minutes for January 25, 2011 meeting**

Moved by Adams, Second by Powers, minutes approved

3. **COMPASS and Technology Related Issues**

a. Questions or issues with Horizon Functions (NONE)

b. **Horizon news: update & upgrades, etc.**

*Mark reported that the Teletext version of SMS messaging proved to be more complicated and more expensive than originally thought. Horizon 7.5.2 upgrade is supposed to include SMS capacity, so we will wait for that.*

c. **Current balance of ALS materials budget for OverDrive: \$76,410** (as of January 31, 2012). *(provided as a result of last month's request: will update monthly)*

d. **OverDrive and WIN Affiliate program: update.**

ALS Board tabled decision on WIN - no time to discuss and lack of response from directors (13 votes so far, 5 to proceed, 3 not, 5 no opinion) Board will probably not proceed unless clear mandate. (SELCO has adopted it so it is worth watching to see what happens there and how they like it)

e. **Donating e-books and audiobooks via OverDrive: update.**

Mark is working on link to email dialog box for suggestions and donations. It should be done by next mtg.

f. **E-book purchasing for 2013.**

Planning ahead: there is no talk of reducing commitment to Overdrive. Usage is increasing. ALS probably won't be able to increase budget due to cutbacks in funding. Is it enough? Linda suggested looking at circs to propose shifting funds from Library print material budgets based on circulation. If needed, library funds could possibly go to ALS for purchase of additional titles or copies. (Duluth has some budgeted, Carla will find out percentage of use by Duluth patrons, and will approach board about adding to Arrowhead Overdrive media catalog.) (Dianne asked Shari for help in setting up process for running reports of usage)

- Jim will check on length of contract with Overdrive.
- Linda reported problems with changes in publisher rules for downloading some titles.
- ALS is working on short handout explaining Overdrive content (including why some titles are not available)

**g. Transition to Google Mail: update**

This is a work in progress: It requires a trial with a small group of accounts and verification of domain, which is more complicated than anticipated. An individual can do it now. Ask Robert for instructions. A full transition will take a month or two.

In the interim, the general consensus is to raise the spam filter level to filter out more junk mail. Mark and Robert will do it. Please monitor and note what does not come through. (check junk mail folder)

**h. Subcommittee for non-resident borrower registration rules**

*Has not met yet*

**i. Unique Management: status report.**

ALS is paying UMS annual maintenance fee in addition to the Sirsi-Dynix purchase and set up fee. *Software now installed. UMS has only been in touch with GR and TWO.*

**j. ILS selection process: update.**

*No update: JW will contact Marshall Breeding* Note: there are now several different ILS options in the state to observe. Plum Creek-Koha, Dakota Co. – Symphony (from Horizon) ECRL- Evergreen, several others have Innovative

**k. NESC “Middle Mile” fiber optic project & E-rate application: updates.**

Attorneys have been talking about agreements with Co-op. (They are working on language for contingency of library closing or reducing hours and becoming ineligible for LTA funding. ALS cannot bind cities) There is no longer an addendum for cities to sign. Worst case scenario is continuing current arrangements for another year. E-rate decisions will be made by early March. Some libraries are scheduled to upgrade to fiber under current year contract. RAMS is meeting with NESC to talk about fiber project. Monday 3/19 1:30

**l. Staff reports**

*Mark: reminder to not store things in Web Mail. There is no guarantee of safe storage.*

**4. b. ROI study report.**

ALS received pdf of report and brochure from UMD. PDF copy of the report is available on link from blog. <http://alscurrentevents.blogspot.com/> Brian is printing copies of brochure. Copies will be brought to Legislative Day on 2/28.

Presentations on study and report: Can invite board members and others to ALS session on 2/29 at 10:00 am. (Register in advance) We should have access to power point slides after the presentation at ALS on Feb 29. (last day of LSTA grant is 2/29) Media invited to St. Cloud and Roseville sessions.

**c. NCLC-ALS Merger Process**

March board meetings of both organizations will have the merger on the agenda (ALS has an attorney working on documents necessary to proceed ie. Joint powers agreement) The Commissioner of Education has power to designate service types so must make the change. If merger goes through, Jim will visit County Boards.

**d. Staff Reports**

Robert will be gone at least 2 weeks beginning Friday  
FYI MALF (MN Assn of Library Friends) is scheduling advocacy workshops around the state. (5 locations) It will focus on Community advocacy. The Northeastern MN workshop will be some time in July. Date and Location TBD

**e. NCLC**

The deadline is soon for early registration for Spotlight on books. NCLC does have scholarship funds available.

**a. What's happening at your library**

**I falls** has new reciprocity agreement with Ft Francis.

**Aurora:** Paula focusing on outreach (as part of Strategic plan). Using history kits with 2<sup>nd</sup> grade classes. HS English classes scheduled for booktalks. Day cares – monthly visits for story times.

**Hibbing** hours cut (staff retirement not replaced)

**Ely** cut in hours is because of budget cutbacks.

Web site version of directory is current. (on “About ALS” page)

There may be other changes in ours, so verify

**Duluth:** Hiring Volunteer Coordinator for parks and libraries.

Jim will send survey about response to GotoMeeting

**Next meeting is Wednesday, March 28 at ALS (in-person) at 10:00 am**