

## COMPASS USERS' GROUP

### DRAFT Meeting minutes of Wednesday, February 23, 2011 DRAFT

Members present:

Debby Bocnuk/Babbitt, Mary Lukkarila/Cloquet, MarciaAnderson/Grand Rapids, Ginny Richmond/Hibbing, Nancy Riesgraf/Hibbing, Sue Heskin, Two Harbors, Sue Sowers/Hoyt Lakes, Diane Adams/International Falls, Judy Holcomb/Kinney, Linda Wadman/NCLC, Nancy Maxwell/Virginia; Carla Powers/Duluth, Marsha Benolken/Nashwauk, Rebecca Patton/ALS, Angelis RamoS-Ankrum/ALS, Sharon Kangas/ALS, Jim Weikum/ALS

1. President Nancy Maxwell called the meeting to order at 10:30 a.m.
2. **Approval of COMPASS minutes for January 26, 2011 meeting:**  
M/S Adams/Richmond. Approved.unanimously
3. **Everything you've always wanted to know about e-folio** presented by Tim Berg, currently at Mesabi CC. E-folio is a web site for creating portfolios for personal or professional use. It includes a resume builder function. Tim can do presentations or conduct hand-on training sessions (he has a portable computer lab) He can also do basic computer skills classes so people can work up to doing other things. contact info: [t.berg@mr.mnscu.edu](mailto:t.berg@mr.mnscu.edu) 218-248-0304

#### 4. COMPASS AND COMPUTER RELATED ISSUES

##### a Questions or problems with Horizon functions:

(Mark is absent) question to pass along: Is there a laptop or hand-held scanner that can be used for inventory?

##### b. Horizon News

Nashwauk staff (new) will undergo training on Horizon functions  
A new server for Horizon is required in the near future. This is a significant purchase and a significant move, so there will be down time. Libraries will get advance notice!

c. Remote support via browser is being proposed: LogMeIn rescue 123. (more info later)

##### d. ILS & Discovery Layer process update

The committee met on 2/22 and started working through issues of multiple ILS searches (Horizon and Polaris) plus databases. There are also questions of how to deal with databases purchased locally and restricted to a subset of users. The idea of broad searches (MnLink and WorldCat) also came up. Using a discovery layer may require more uniformity among libraries.

##### e NE Service Coop fiber optic project

There are 6 libraries already included by agreement. There is some discussion of extending the middle mile to Itasca County either by extending the fiber or be partnering with another provider.

##### f. Large Print Rotations

Angie is scheduling training sessions that will cover details of rotations, using the master list in Horizon, and related procedures.

The process is supposed to be the same as the rotating media collections.

Items should not be removed from the Master List

The check-in note is not required.

The length of rotation time was a decision made by libraries based on the results of a survey. Shari will send out a survey to see if the consensus is to change the length of time to a longer period.

If libraries cannot follow the procedures for rotating collections, they will not participate. There are relatively few errors in the entire process.

g. Staff Reports

Jim reported that NCIP is functioning

**5. Library Issues**

- a. What's happening at your library? (moved to end)
- b. ASCOLD representatives to ALS Board Committees
  - i. M/S Adams/Bocnuk to approve slate of nominees as follows:
  - ii. Budget Committee: Mary Lukkarila and Ginny Richmond
  - iii. Planning Committee: Nicholas Prieve and Patrick Perry
  - iv. Policy and Bylaws Committee: Sue Heskin and Sue Sowers
- c. **Future of Ebooks (discussed in January)**
- d. **Legacy Amendment Projects**

Rebecca still needs outcomes/comments/statements

There are legislative hearings on whether libraries will receive legacy \$\$ for the next biennium
- e. **Staff reports**
  - a. Rebecca: Annual reports are due April 1. Must be submitted to Rebecca by March 15.
  - b. Jim: Legislative update: multiple bills have been introduced to eliminate MOE. Jim needs numbers for support provided by Cities in 2010 if libraries have not yet submitted their report.
- f. **NCLC**

NCLC still has scholarship \$ available that must be spent by June. They are working on a strategic plan.

  - a. **Library news:**
    - i. Grand Rapids will not be part of Rotating collections for March and April. The carpet in the library will be replaced beginning March 21 and hours and services will be limited.
    - ii. International Falls library will celebrated its 100<sup>th</sup> birthday with a party this summer
    - iii. Cloquet signed up with Lexis/Nexis to be able to search SSNs to use revenue recapture.
    - iv. There are 2 Minnesota Library books in the works. One is the *Libraries of MN* with photographs by Doug Ohman, The other one is *Carnegie Libraries of MN*. A print of the Carnegie Libraries is available for \$85. There is the possibility of a print being made on cheaper paper for less money

5. Adjourn at 1:00

Next meeting: Wednesday, March 23, 2011 @ 10:30

At 1:30 there will be a training session on using Efolio and the Learning Express resume builder.