

Minutes

COMPASS Users Group

Arrowhead Library System

Wednesday, March 28,

Members Present: Marcia Anderson/Grand Rapids, Ginny Richmond/Hibbing, Nancy Riesgraf/Hibbing, Carla Powers/Duluth, Diane Adams/International Falls, Julie Billings/Silver Bay, Michele Monson /Two Harbors, Debbie Bocnuk/Babbitt, Mary Lukkarila/Cloquet

ALS Staff: Mark Koukol, Jim Weikum

NCLC Staff: Linda Wadman

1. Welcome and introductions.

Meeting called to order by President Nancy Maxwell at 10:03

2. Approval of COMPASS minutes for February 22, 2011 meeting.

Moved by Adams, Second by Richmond, minutes approved

3. COMPASS and Technology Related Issues.

~~a~~ Questions or issues with Horizon functions.

- 1 *Initial start up of Horizon is generally slow everywhere!*

~~b~~ Horizon news: updates & upgrades, etc.

- 1 *None*

~~c~~ Current balance of ALS materials budget for OverDrive: \$63,086 (as of February 29, 2012).
(just for information)

~~d~~ OverDrive and WIN Affiliate program: update.

- 1 *no demand from libraries, Jim will ask for reactions from SELCO,*

~~e~~ Donating e-books and audiobooks via OverDrive: update.

- 1 *No progress yet on link to email dialog box for suggestions and donations*

~~f~~ E-book purchasing for 2013.

Consensus was to put an option on the 2013 crossover and bestseller distribution form to allow libraries to request that some money be retained for ebooks and audiobooks.

1 Automatic purchases of popular titles:

2 Adams moved, Bocnuk second to cap the number of duplicate titles purchased automatically to 10 copies per format. Motion passed unanimously.

3 *Note: additional titles can still be purchased manually if needed.*

~~g~~ Transition to Google Mail: update.

There is a glitch with the domain server, so it is taking longer than anticipated. Google moves glacially. Note: you can do it individually with instructions from Robert.

~~h~~ Request for meeting of cataloging staff.

- 1 *There are more frequent errors/discrepancies with no authority file. It would be useful to get a group of catalogers together to discuss common problems and*

recommendations. Jim will talk with Shari about pulling something together. A workshop on RDA was one suggestion.

On a related note, ALS is still waiting for a report from Carla Urban on Technical Services, a response from MINITEX about the possibility of doing some cataloging, and a response about certification.

~~i~~Unique Management: status report.

UMS is still working with several libraries. IFalls is expected to start 5/1. Libraries vary in minimum threshold from \$25.00 to \$50.00.

~~j~~ILS selection process: update on conference call with Marshall Breeding.

Marshall B is interested in guiding people through identifying positives and negatives, hates and desires, "Must haves" and "can't haves."

Jim will do survey monkey about potential dates to have Marshall here (probably May)

Market options include: Symphony, Polaris, Koha (Plum Creek), Evergreen (ECRL)

There is interest in "software as a service" option and a web-based client.

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~~k~~NESC "Middle Mile" fiber optic project: updates.

No guarantee that it will be brought in at common master ground. This will be determined in May by site visits. (it should be same site as T1 demark) It will need power.

Contact Mark with any questions about requirements for internal connections.

Arrowhead has signed 5 year contract with NESC with no cost to libraries except for in-building costs. (as long as Library is member in good standing)

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~~l~~Staff reports.

Jim: The Overdrive contract expires in April, but it will automatically renew.

~~m~~Other.

1None

4. Library Issues.

~~a~~What's happening at your library? (moved)

~~b~~NCLC-ALS merger process: update and public library representation on the new board.

New Board needs Public Library Representation. A paper ballot will be sent out once nominations close. (anyone interested in nominating themselves or someone else, please respond to Jim's survey)

Jim is visiting counties to get resolutions signed. Lake of the Woods has signed, all other counties except St. Louis are scheduled. There will be a joint meeting of both boards in June, and the new board will take over in July. A request has been sent to Nancy Walton to take the request for merger authorization to the Dept of Education.

~~c~~Staff reports.

Jim: if there is interest in reviewing new databases for potential subscription, ask to have it put on agenda. There will be no additional \$ for Databases next year, but the consensus may be to replace something else.

~~d~~NCLC.

1 none

~~e~~ Other

1Wireless policies

Mark asked if anyone had made any changes to wireless policy. IFalls reviewed policy for wireless and made sure it specified the library was not liable for patron use.

Mark suggested if changes are made to include adding not permitting peer to peer sharing or bit torrent (Mark will send email with details)

Email with details:

At the meeting I suggested that you might want to add to your wireless/internet usage policy a restriction on the use of two types of file sharing/downloading applications often involved in copyright issues. These are:

Peer-to-Peer

"Peer-to-peer (abbreviated to P2P) refers to a computer network in which each computer in the network can act as a client or server for the other computers in the network, allowing shared access to files and peripherals without the need for a central server. P2P networks can be set up in the home, a business or over the Internet. Each network type requires all computers in the network to use the same or a compatible program to connect to each other and access files and other resources found on the other computer. P2P networks can be used for sharing content such as audio, video, data or anything in digital format."

BitTorrent (actually a subset of Peer-to-Peer applications)

"BitTorrent is a peer-to-peer file sharing protocol used for distributing large amounts of data over the Internet. BitTorrent is one of the most common protocols for transferring large files and it has been estimated that peer-to-peer networks collectively have accounted for roughly 43% to 70% of all Internet traffic (depending on geographical location) as of February 2009."

Quoted sections are from Wikipedia.

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a. Library news

- Joanne Hoole has been named as the interim Library Director at Gilbert. Joanne's e-mail address is:
jhoole@arrowhead.lib.mn.us
- Duluth is lending Sony Readers, Nooks, Kindles. They found they can purchase books and load onto 6 different devices. Contact Renee Zurn in Duluth for details.
- Linda W recommended inexpensive Kindle for just reading.
- Nancy M. is planning to attend *Books in the Woods* at Gunflint Lodge sponsored/organized by Valley Books
http://www.gunflint.com/packages/pkg_books_woods.htm
- Spotlight on books is this weekend.
- Museum passes: Q. about how many returns from last quarter. Is the limited distribution system working better?
- Judy Sheriff retiring April 27th, Duluth will hire replacement. They are also in the process of hiring additional librarians for additional hours.
- Jim: McKinley is talking about disestablishing library. Need to go through same process as establishment.
 - If anyone has copy of documentation for the method for establishing their own library, send it to Jim.

4. Adjourn. Adjourn 11:55

Next Meeting: Wednesday, April 25, 2012 @ 10:00 a.m. (via Go-To-Meeting).