

## COMPASS USERS' GROUP

DRAFT

Meeting Minutes of Wednesday, May 23, 2007

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### **Members present:**

Shari Fisher-ALS, Mark Koukol-ALS, Rebecca Patton-ALS, Shelley Rogers-ALS, Jim Weikum-ALS; Paula Chapman-Aurora, Debby Bocnuk-Babbitt, Mary Lukkarila-Cloquet, Ginny Richmond-Gilbert, Janet Coy-Grand Rapids, Terry Moore-Hibbing, Nancy Riesgraf-Hibbing, Sue Sowers-Hoyt Lakes, Diane Adams-International Falls, Sally Peterangelo-Mountain Iron, Julie Billings-Silver Bay, Susan Thompson-Two Harbors, and Nancy Maxwell-Virginia

President Nancy Maxwell called the meeting called to order at 10:03 a.m. Introductions were given.

Recognition and a farewell were offered to Terry Moore, who will retire from Hibbing Public Library on June 1, 2007. Terry has worked at Hibbing Public Library for 20 years, and has been in the library profession for 40 years. Upon retirement, Terry plans to read. Congratulations were offered Ginny Richmond upon her appointment as the new director of Hibbing Public Library. Recognition was also given to Beth Kelly, retiring from Duluth Public Library. Beth was unable to attend the meeting; she was attending a retirement party at Duluth Public Library.

The minutes of the Wednesday, April 25 meeting were presented. Sally Peterangelo moved and it was seconded that the minutes be approved. **Motion passed.**

### **COMPASS AND COMPUTER RELATED ISSUES**

#### **Questions or problems with Horizon functions:**

- It was asked whether NoveList can indicate which items are held in Arrowhead Library System libraries. Nancy Riesgraf noted that this is already available; from title records within NoveList, patrons can click to search the Arrowhead Library System by author and title.

#### **Status report: Horizon & "Rome":**

- Horizon and Rome should both be compatible with Windows Vista.
- Plum Creek Library System has decided to migrate to Unicorn, the SirsiDynix product previously developed by Sirsi. They have been told that Rome will be so similar to Unicorn that the migration to Rome will be more like an upgrade than like a migration. Current Unicorn users give it fairly good press, so Mark is more confident that Rome will be a functional product at its release. Plum Creek has researched Unicorn and says that it should work well within a consortia. Mark notes that our Horizon contract has a while to go, so ALS will have time to research Rome as well as to compare it with its competitors. It was suggested that Mark ask what kind of background (and if it is library background) Rome's developers have.

#### **Status report: Telephone Messaging implementation:**

- ALS is awaiting a quote for 3 new analog phone lines (2 for outgoing telemessaging calls, 1 for incoming).
- Mark reports that he has been told that the telemessaging system should work with Rome. It is developed by a separate company who has said that it can be made to be compatible with any contemporary ILS system.

## **Status report: implementation of downloadable books from OverDrive**

- The selection committee has now been trained on how to select titles from OverDrive, and will begin selecting soon. They plan to start with 400 items. Once these titles have been selected, they will know how much money is available for ongoing monthly selection (they are anticipating around \$1000/month). It is anticipated that items will begin to appear in around 8 weeks.
- The committee looked at and decided not to pursue acquiring the Maximum Access collection (always available titles). The titles in the collection are primarily classics.
- There was some discussion on whether or not to have a policy of ordering a second copy of a title once a certain number of holds had been placed on it. Concern was expressed that such a policy would take away funds for purchasing different titles. It was decided to wait and see how it goes.
- The Marketing Committee will receive training soon. OverDrive will provide some promotional materials, and ALS will pay for some additional promotional materials. Suggested methods of promotion included an icon on the ALS web site, newspaper articles, and billboards.
- It was noted that the downloadable titles will *not* appear in searches limited to a local library. Those libraries whose home search page limits to their library will need to be aware of this and take extra steps to make their patrons aware of the collection.
- ALS intends to obtain one MP3 player for each ALS member library so staff can learn how to download the OverDrive titles and will be equipped to assist patrons in doing so. The OverDrive site will be set up to have a similar look to the ALS catalog. More information will be forthcoming about training for using the OverDrive collection. The catalog can be set up to include downloading instructions, or perhaps an icon link to an online tutorial.
- It is not yet known what the keyword search phrase for the OverDrive collection will be.

## **Status report: Wide Area Network transition by July 1, 2007**

- The changeover still appears to be on target.
- The router IP addresses should not need to be changed.
- Quest has been asked to contact ALS before going directly to libraries. If someone comes to work on the network changeover, please contact ALS.
- Hibbing Public Library is currently investigating whether their IPRISM is creating a traffic bottleneck. They asked about dividing their traffic between their 2 T-1 lines—diverting traffic from public computers to one of the lines and from staff computers to the other. They would need a router to do so. Because of an IPRISM traffic bottleneck at ALS, ALS had CPTelecom make a mirror IPRISM proxy in Duluth. The traffic of 3 CPTelecom libraries is routed through the proxy to reduce the load of the IPRISM in the ALS building. The proxy has helped. When ALS gets a DS3 line back after the wide area network transition, IPRISM bottleneck traffic at ALS should be a non-issue.

## **Staff reports: Mark Koukol**

- Mark is presently in waiting mode on his big projects.

## **Staff reports: Shelley Rogers**

- Please let Shelley know how many CatExpress records you anticipate using from July 1, 2007 to June 30, 2008.
- MARCIVE has asked Shelley about how to handle Sears subject headings existing in bib records in the ALS catalog. The options were to leave them as is, or to convert them to LC subject headings. If they were converted, the juvenile genre subdivisions would be removed, and the second indicator for the 650 field would be changed to 0 (adult). Discussion was divided; while there was concern about losing the juvenile indicators and subfields for those records, converting the Sears headings to LCSH would result

in a cleaner catalog. (It was noted, however, that Sears is a legitimate subject heading thesaurus, and new Sears headings will continue to come into the catalog through records imported from OCLC. Shelley will contact MARCIVE to find out if they could convert the Sears headings to LCSH but switch the second indicator to a 1 instead of a 0. If not, she will err on the side of not losing data. She will let member libraries know what will happen.

## **LIBRARY ISSUES**

### **Legislative Update:**

- Both the K12 education bill (which contains funding related to library issues) and the tax bill (which contains local government aid) are before the governor.
- If the K12 bill is signed as is, there will be significant increase in Regional Library Basic System Support (RLBSS): \$600,000 the first year (effective 7/1/07, with additional funding to support a Hennepin County and Minneapolis Public Library merger), and \$4.5 million the second year (effective 7/1/08, with an anticipated approximately \$450,000-500,000 going to ALS). (If the library merger did not go through, it is believed that additional money would go to the library systems that first year.) If the bill is signed, ALS will work with member libraries to identify funding priorities. The bill also contains additional funding for Regional Library Telecommunications Aid, for multitype systems, and for MINITEX. (If the funding passes, it is suggested that a 1.54 megabyte equivalent connection be the minimum standard for Minnesota public libraries.)

### **MnLINK update (Report from MNLINK Gateway Operations meeting of 5/3/07):**

- Jim Weikum is no longer chair of the Gateway Operations Committee.
- Several college libraries are in line to become the next gateway server site: Carlton & St. Olaf, William Mitchell College, Martin Luther College. None of them are sure if they are ready at this time. Northern Lights Multitype System is in line but does not meet the criterion.
- MnLINK searching enhancement request specs have gone to the vendor; new filtering functionality should be available within the next four months.
- MnLINK is willing to do a promotional campaign; however, participants say they have enough business as they can handle at this time and have requested that MnLINK not initiate a large promotion.
- MnLINK is offering individual libraries the opportunity to have a VDX license to become a MnLINK gateway. If you are interested in so doing, please let Jim Weikum know. It appears that it would be a LOT of work.
- In late July, there will be a conference in Madison Wisconsin called WILS world; it will be an intensive look at ILS vendors and products. If you are interested, check the MINITEX site for details or contact Jim Weikum.

### **Staff reports: Rebecca Patton:**

- The Advocacy Workshop for trustees will be held on June 13; please encourage your trustees to attend. Please give Rebecca success stories from your library and your library's annual report (NOT the one sent to the state) by the end of the week.

### **Staff reports: Shari Fisher**

- Shari Fisher will be sending letters of agency and Form 479's to ALS library directors. Please sign and return these to Shari promptly; these are necessary for e-rate funding.

## **Staff reports: Jim Weikum**

- There will be a large turnover on the ALS Board. Four members of the Executive Committee have reached their statutory limit of consecutive terms served. Carol Hauck has reached her limit on how long she can be president of the ALS Board. 20 libraries voted for the ALS At-Large Board member position; Beth Kelly was elected. Thank you for your participation. Many ALS Board members will continue to serve, so there will also be continuity.

## **Other:**

- Debby Bocnuk (Babbitt) was awarded a grant from the Gates Foundation to attend the ALA conference in Washington DC this summer, including a meeting for librarians from small rural libraries. Congratulations, Debby!
- Mary [Logue] is writing stories for Nancy Maxwell's sister's doll display in Stockhold, WI.
- May 24 is Bob Dylan's birthday; Hibbing has a nice Dylan art display up.
- PLA is coming to the Minneapolis Convention Center on March 25-29, 2008; consider putting a request in your library's budget to allow you to attend!.

Meeting adjourned at 11.55 a.m.

**Next meeting date: Wednesday, July 25, 2007.**

Respectfully submitted,  
Paula Chapman, Secretary