

COMPASS USERS' GROUP
DRAFT Meeting minutes of Wednesday, December 7, 2011

Members present:

Marcia Anderson/Grand Rapids, Ginny Richmond/Hibbing, Nancy Riesgraf/Hibbing, Debby Bocnuk/Babbitt, Carla Powers/Duluth, Mary Lukkarila/Cloquet, Michele Monson/Two Harbors

ALS Staff: , Mark Koukol, Jim Weikum, Shari Fisher, Miriam Kero

NCLC Staff: Linda Wadman

Welcome and introductions: Vice President Ginny Richmond called the meeting to order at 10:32 a.m.

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Approval of

COMPASS minutes for October 26, 2011 meeting.

Minutes approved.

3 **COMPASS and Computer Related Issues.**

a. **Questions or issues with Horizon functions.**

none

b. **Horizon news: updates & upgrades, etc**

7.5.2 will be released during the last Quarter of 2012

SMS messaging will be supported

Alternative: Talking Tech just released an SMS system. Mark is inquiring about compatibility. Messages are purchased in bundles. One advantage is that it can be migrated to another ILS.

Overdrive Update:

Overdrive support will begin Monday, December 19. They will add a button to the media catalog page to go to a web form that gathers information. Mark also asked for a URL for a support page that can be placed on cards to hand out.

c **Donating for e-books and audiobooks via Overdrive**

ALS staff had a conference call with Overdrive to discuss donation mechanisms. **The consensus was to set up an email form page that will allow people to make a request and make donations.** It will go to Jennifer at ALS. Overdrive has the capability to put a "Donated by" note into the Overdrive record. It is possible to search the Overdrive catalog to see what is available for purchase.

d Update: Using Unique Management as a collection agency The proposed ALS budget does include the start up fee and first year maintenance fee.

Motion: Recommend inclusion of set up fee and first year maintenance fee in ALS 2012 budget Moved by Anderson/second Lukkarila, passed unanimously

e. **ILS & Discovery Layer selection process: update.**

The conclusion is that no one has a track record of using a discovery layer over 2 different systems. The plan is to once again

move forward with exploring alternate systems. Note: Plum Creek is moving to Koha, ECRL is on Evergreen.

f. Learning Express modules

Shari reported the free trials are open until Friday. Computer basics costs 1200/ the software training module is 3200. One person reported dissatisfaction with Basics module, as it seemed unfriendly to users. The software module received better reports.

g. NESC “Middle Mile” fiber optic project: update.

The conduit is in the ground. They are pulling fiber through.

Connections may not be made until spring.

h. Proposed addendum to NESC-ALS agreement

A draft was distributed. It protects ALS if a Library leaves ALS or loses funding. An e-rate RFP has been sent out. It requires a 28-day posting.

i. 2011 Meeting Dates and Times

Generally the 4th Wednesday of each month except June and July, and with a combined Nov/Dec meeting.

There was discussion about possibly:

- a. Alternating on-site meetings with online meetings using GoToMeeting
- b. Moving the start time back to 10:00 am (would that be easier for people?)
- c. Having the Nov/December meeting in Duluth

Jim or Shari will survey Library Directors to determine preferences

j. Election of 2012 Officers: President, Vice President, Secretary

Nominations: President/Nancy Maxwell, Vice President, Ginny Richmond, Secretary, Marcia Anderson

Motion to nominate slate of officers by Bocnuk, Second by Lukkarila. Unanimous Approval

k. Staff reports

Carla Urban will be reviewing Tech Services processes and procedures to make recommendations. (including cataloging)

l. Other

Email distribution lists

The following distribution lists exist.

ASCOLD Library directors

ALS-Horizon catalog related

RASAL – reference services

CLAS – Children’s programs and services

Reminder: add people to the appropriate lists and notify Robert of people leaving

4. Library Issues.

- a. Moved to end

b. **Legacy Amendment projects and programs**

Miriam will send emails to the ASCOLD and CLAS Lists. Anyone dealing with adult or children's legacy programming should be on at least one of those lists.

She is working on a thematic analysis of the 374 responses to the patron survey. There will be Art and photography workshops, and a fund for art installations (murals & sculptures, etc) Authors and Illustrators are part of the mix also, including the Duluth area community read collaboration

Events are also being arranged. DSSO will arrange dates directly with libraries.

The statewide history focus will be the 1968 exhibit at the MN History Center. (on view through Feb 20)

The museum passes will change to a one pass system with shorter expiration dates. Start Dates are: Dec. 19, March 1, June 1, Libraries can limit the number of tickets given. There will also be a card to hand out requesting feedback (link to survey monkey)

NOTE: The MN Alliance of local history museums has a catalog of available programs for legacy funds.

c. **Staff reports.**

Jim

The Commissioner of Education announced the intention of visiting school districts around the state. Jim circulated a photo of the Commissioner with "Read it" the frog (large stuffed frogs available at Sam's clubs for \$19.99)

Upcoming Webinar on "10 steps to a user-friendly web site" on Jan 25 at 1:30 at ALS

Lois Larson (Cook Library director) will be retiring at the end of January.

NCLC (none)

a. **What's happening at your library? (Moved)**

- a. Cloquet reports receiving a grant from MnHS (legacy funds) for a new microfilm reader/scanner

5. Adjourn at 12:50

Next Meeting: Wednesday, January 25, 2011 @ 10:30 a.m, tentative