

BOVEY PUBLIC LIBRARY

CIRCULATION POLICY

Library Card:

In order to check out materials from the Bovey Public Library, you must have a valid library card that is registered in the Arrowhead Library System.

To obtain a library card, apply in person at the Bovey Public Library. Library cards expire after three years and can be renewed at no charge at the library.

Patrons must have a library card in good standing (with paid fines/fees) in order to borrow materials from Bovey Public Library.

If you lose your library card, notify the library as soon as possible. You are responsible for anything checked out on your card.

Holds:

As a member of the Arrowhead Library System, the Bovey Public Library will attempt to fulfill requests for materials either currently out or not owned locally first within, then without the Arrowhead Library System. Patrons may place requests for items not owned by Bovey Public Library in person, over the phone, by email, through the online catalog (within Arrowhead Library System).

Loan Periods:

Loan periods for items owned by the Bovey Public Library are as follows:

* Movies: 2 days

*Magazines: 7 days

*Books/audiobooks: 21 days (may be renewed one time if no other patrons are waiting)

Loan periods for items by other libraries are determined by the loaning library.

ADOPTED: