

Cook Public Library

Computer and Internet Policy

Approved by the Library Board January 7, 2015

The Cook Public Library offers public computers with high-speed fiber optic Internet connection and free Wi-Fi connection as a service to the community. As a member of the Arrowhead Library System (ALS), the Cook Public Library accepts and operates within the confines of the ALS Internet Policy. All users of the library's Internet via public computer or Wi-Fi are required to follow the rules of this policy.

A library card is required to use the internet. No access will be given to individuals with fines over \$5.00, outstanding materials or reported abuse of library equipment or the internet.

Public Computers

In accordance with the federally mandated Children's Internet Protection Act (CIPA), all public computers are equipped with filtering software.

Parents or guardians are responsible for monitoring Internet use by children.

All public computers have installed web browsers that open to the Arrowhead Library System online catalog.

The ability of staff to assist patrons with computer, Internet or online catalog questions will depend on his or her own knowledge of the subject and the time constraints imposed by performing other library duties.

Users are asked to sign-in at the front desk when using public computers. An allotted time of 30 minutes is given for each computer session. If users are waiting to use computers, the 30-minute time limit will be strictly enforced.

Patrons are not permitted to download, remove, or install programs, software, or equipment on public computers.

Patrons may not use the public computers to display obscene materials or pornography (as determined by state and federal law).

Patrons may not use public computers to gain access to unauthorized resources, invade the privacy of individuals, violate copyright and/or license agreements or perform any illegal action.

Public computers have installed software that erases daily stored information when shut down. Public computers are shut off at the close of each day.

Internet /Wi-Fi

The library cannot guarantee that the information obtained via the Internet is accurate.

Patrons should not assume that any Internet connection is secure.

The library cannot guarantee that Internet connections are always available.

Patron Courtesy

Patrons who wish to use the Wi-Fi connection during library hours are asked not to park in the reserved library parking spots in front of the building.

Patrons are asked to use headphones when viewing to online content with sound.

Patrons are expected to work quietly at computers.

Violations

Library staff are authorized to take immediate actions against anyone who fails to comply with the Computer and Internet Policy as stated or implied herein. If a staff member decides that there is inappropriate behavior and/or unacceptable use, privileges will be denied immediately.