

Mt. Iron Public Library

Circulation Policy

The goals of this policy are to encourage accountability for and the timely return of library materials so that there is optimal sharing of the collection.

Library Card: Patrons must have a library card in good standing (with fines/fees below \$10) in order to borrow materials from the Mt. Iron Public Library.

Hold: As a member of the Arrowhead Library System, the Mt. Iron Public Library will attempt to fulfill requests for materials either currently checked out or not owned locally first within and then without the Arrowhead Library System. Patrons may place requests for not owned by the Mt. Iron Library in person, over the phone, by email, online catalog or through MNLink (if not owned by the Arrowhead Library System).

Loan Periods:

- **Movies:** Feature films are checked out for 3 days. Series : 7 days. These items may be renewed if no other patrons are waiting.
- **Magazines:** 28 days
- **Books/audiobooks:** 28 days
- **All other items:** 28 days

Renewals may be obtained by calling or emailing the library or online

Fines:

The Mt. Iron Library does not charge late fees but do expect items returned on time. If items are not returned , we do not allow check out to the patron until items are returned.

Lost or damaged items: Patrons are responsible for replacing or paying replacements costs for items they or their minor children have lost or damaged.