

COMPASS Users Group
Wednesday, August 22, 2018
10:00 a.m.
Minutes

Libraries present: Carla Powers, Renee Zurn/Duluth, Marcia Anderson/Grand Rapids, Crystal Phillips/Cook, MaryEllen Higgins/Eveleth, Su Dabbas/Gilbert, Ty Pulkkinen/Hibbing Julie Billings/Silver Bay, Nancy Maxwell/ Virginia PL, , Kelli Pelland/Baudette PL, Steve Harsin, Grand Marais, Sue Sowers/Hoyt Lakes, Katie Sundstrom/Two Harbors, Liv Mostad-Jensen/Coleraine

Libraries attending via Zoom Meeting: Lisa Pennala/Babbitt, Jodie Johnson/Carlton, Rachel Heinrich/Ely, Anne Lundquist, Beth Sorenson/ Cloquet PL

Staff present: Shari Fisher, ALS, Chris Magnusson, ALS, Mollie Stanford, ALS, Jim Weikum, ALS, Chadd Niles, ALS, Sharon Kangas, ALS

All meeting documents can be found here:

<https://drive.google.com/drive/folders/0BzYA6crz7ZOqMWICNVNnRmliNVk?usp=sharing>

1. **Welcome and introductions and What's Happening at your Library.**

a. **Two Harbors** New children's stuff, grant from Shopko

Coleraine: , grants for new computers, obtained from PCs for people, used student intern to help with set up,

Chad: working on phone systems & UPS

Hibbing: successful end of SRP Picnic, working on sending staff to MLA, Contemplating a subscription to ancestry.com?? Chris: Hibbing Friends did modified scavenger hunt for kids & families, which was very successful

Duluth: contracting with local security firm to have officer in bldg. in afternoons, successful so far. Superior street. entrance closing for construction, Michigan entrance open

Baudette: sculpture installed in June, metal represents area, installed new door and window and ramp in front. Successful SRP

Eveleth: successful SRP, renewed ancestry.com , continuing movies, genealogy & phenology programs

Gilbert: rewarded library visits, successful SRP, will do fundraiser with craft sale in community center

Hoyt Lakes: received grant from NDSU for hosting coding club, , used minigrant to purchase chromebook for programs,. Tried no fines for kids this summer, with no difference in rates of return or lost books, will change shelving to genrefication in young adult section to see if circulation increases

Silver Bay: over 100 kids participated this summer. Lost part time staff, not replacing now. Rearranged space to make work flow better. Installed wet garden (with Friends)

Shari: received e-rate funding. Working on Multi-type report, ALS has new maintenance tech.

Cook: Just did teen overnight program, working on patio, Friends did fundraiser: *get caught reading* at farmer's market, raised \$1,000 Received DVDs for great America read,

Mollie: Developing back to school packets for schools, offering sessions at teacher prof dev.summit in Virginia,

Grand Marais: Friends did 40th annual Book sale. They announced this was the last one. They lost their workspace for sorting and storing books.

Cloquet: Hiring 13 hr position and FT after-school youth worker. Looking for someone with social work or education background. Hosting coffee for area youth workers

Babbit : Hired new clerk. Remodeling circ desk

Carlton is hiring new director

Ely: hosting NASA at my library programs, working on getting new wi-fi provider

2. Approval of COMPASS minutes for May 23, 2018 meeting.

Katie moved , Crystal seconded, approved unanimously

3. What's happening at your library? (see above)

4. COMPASS and Technology Related Issues.

a. Questions or issues with Horizon functions.

b. Horizon news: updates, upgrades (7.5.5 and 7.5.6), etc.

Will do update after records are returned from OCLC for reclamation project
(includes family card option, some bug fixes)

i. Notices.

Robert working to change order of info on notices so critical info will be first
Robert cleaning up settings to allow email notices.

Note: if temp address is added, need email in BOTH addresses,
Chris creating some trainings for creating records and notices

ii. Usage statistics.

- Can “view usage statistics” in Horizon Report By location, title, time period
- iii . Citrix.
Still some computers on old server,
- iii. Circulation meeting report (Duluth).
Summary of Report is available in google drive,
Give Comments or concerns to Chris
- iv. . OCLC Reclamation & DataSync updates.
Submitted on June 30, estimate 3 months to return records
Chris developing Procedures for monthly updates.
Deleted 100,000 bibs through inventory and subsequent clean ups
- v. BLUEcloud Circulation update.
Now shows fines and now can print receipts for payments

c. Let’s talk about . . . “On Order” items.

FYI: On order records in Horizon do not block requests in MNLink for older items

d. Temporary borrower cards.

i. ALS “first steps” proposal.

Staff needs more info on current practices and definition of temporary borrower. Suggest standards committee. Katie S to chair committee, several volunteered (Mollie has list of volunteers) Group will meet After October COMPASS meeting.

ii. Helpful signage

how do we make people aware of availability and requirements?

e. Enterprise & eResource Central (eRC).

i. What the heck is FRBRization? (Improved display and grouping in Enterprise)

Not live now, coming soon,

Update for Enterprise coming in October, mobile option coming

f. E-mail security and e-mail deletion.

Chad tested phishing security, slightly higher response than industry standard
Always check the “from” line. Forward doubtful items to Chad for verification.

Note: Local retention policy may require saving emails, but ALS cannot.

Recommendation: Purchase external hard drive to download and save

g. MnLINK: billing for lost items discussion. update

There have been ongoing discussions about thresholds for billing for lost items. Ie.

Minimum value of lost item. Current proposal under discussion is that Lending institution would not issue bill if below \$40. Discussions will continue

Note: Minitex Collected data from ebooks MN by city: Jim will send link to data

Additions to the ebooks MN collection were purchased and will be added in Sept.

h. Balance of ALS materials budget for OverDrive: annual budget divided equally each month.

i. E-magazine products and pricing: OverDrive versus RB Digital (formerly Zinio).

Overdrive's pricing is higher and list of titles is very short at this point. Carla and Renee said RB digital app for downloadable audio has been very user-friendly. Downloads should work with Enterprise. Concern about requiring two apps was raised.

- a. Anderson moved, Phillips second to Purchase Emagazine package through RB Digital. approved with one nay vote.
Mollie to chair selection committee using overdrive and zinnio stats as a starting point.

5. "Round-robin" questions of the day?

Traditional Review sources: are they adequate?

Missing items of interest to millennials esp. women,

Suggestions: fantastic fiction, agoodmovietowatch.com for DVDs,

Newfiction.com includes some free audiobooks

For future discussion : ALA meeting room policy

6. Library Issues.

- a. School outreach: Digital card pilot project update.

Mollie & Chris working on this: one school as pilot project. Mesabi East, need opt-out provision. Trying for Oct. 1 deadline. Doing training.

- b. ALS strategic planning update.

Surveys coming out, collecting info, public library survey out right now, share with staff and trustees, patron survey coming out in sept. multitype survey in October.

- c. Legacy programming update

Handout provided and available on Drive, includes summary of Legacy committee meeting.

- b. webinar next week on RLTA, can funds be used for Library wi-fi also?

- c. Mollie showed cool infographic from Winona that gave summer stats.

7. Next meeting: October 24, 2018.

8. Adjourn.