

COMPASS Users Group

Arrowhead Library System

Wednesday, May 23, 2018 10:00 a.m.

Minutes

1. Welcome and introductions.

Libraries present: Carla Powers, Byron Johnson, Emily Ryme, Renee Zurn/Duluth, Marcia Anderson/Grand Rapids, Crystal Phillips/Cook, MaryEllen Higgins/Eveleth, Su Dabbas/Gilbert Ty Pulkkinen, Emily Ekstrand-Brummer/Hibbing, Julie Billings/Silver Bay, Nancy Maxwell/ Virginia PL, Anne Lundquist, Beth Sorenson/ Cloquet PL, Paula Chapman/Aurora, Kelli Pelland/Baudette PL, Diane Adams/ International Falls PL, Katie Christenson/Chisholm, Steve Harsin, Grand Marais, Sue Sowers/Hoyt Lakes, Katie Sundstrom/Two Harbors

Libraries attending via Zoom Meeting: Lisa Pennala/Babbitt, Jodie Johnson/Carlton, Liv Mostad-Jensen/Coleraine , Rachel Heinrich/Ely, Steve Devine-Jelinski/Moose Lake

Staff present: Shari Fisher, ALS, Chris Magnusson, ALS, Mollie Stanford, ALS, Jim Weikum, ALS, Chadd Niles, ALS

All handouts in google docs

<https://drive.google.com/drive/folders/1Ti6fs90SFBLgEOauiBv4Z23MP4F7n02n?usp=sharing>

2. Approval of COMPASS minutes for February 28, 2018 meeting.

M: Diane/S: Nancy . all approved

3. What's happening at your library?

Duluth is switching to Envisionware for PC management and for credit card payment processing

Mt Royal Branch is doing lots of teen programming this summer. Major construction downtown, so some programming moving to branches, but major programs later in the summer will be downtown.

Hoyt Lakes is trying a fine free experiment for kids for summer

Cloquet: going to City Council for approval of fundraising for construction of addition

Hibbing: programming: making Viking bracelets – very popular

Busy with Summer reading, new shelving units in some sections

Shari (ALS) ALS has open position for maintenance tech

Cook: Received PBS grant for Great American Read. Will do Programming, purchase books for collection, will receive DVDs of episodes aired.

Mollie: busy with summer reading preparation. Announcement: **Fix a leak** exhibit now in ALS lobby is available for booking, also **Resilient Communities** (about climate change). Contact Emily Kissane at MDE to book. Delivered through Minitex.

Eveleth: Starting Friends group, organizational process is underway, United way lunches?? Progress in Library tech position replacement

Duluth: Project of creating virtual cards for students is moving along.

Baudette: replacing front door and window. Sculpture party on June 30, : Tree of Life

Gilbert: Library is part of *Bridge to independence project*, SWOP (Summer Work Outreach Project) student workers for 6 weeks, Fine forgiveness for kids (will assign age appropriate tasks to work off fines).

SILver Bay: Using memorial funds to do planters, possible rain garden.

Two Harbors: Subscribing to ancestry.com. Will do genealogy programs in summer.

IFALLS: applied for ARAC arts grant for *Spring* sculpture. It should be done by fall. A letter was mailed to students with their student library card number and instructions for accessing Overdrive and Hoopla.

Chisholm: has a new city administrator-again. Project in August to replace lights with LED bulbs.

Jim (ALS) Bookmobile should be here by end of year, hopefully.

Babbitt: hosting UpNorth craft/vender day on June 2nd.

Moose Lake: Working on SRP – changing program to reflect time spent reading.

Coleraine: trying program of using natural dyes on fabric.

Ely: booking Moon rocks for fall program.

Grand Marais: Bringing trans speaker for workshop on June 23, topic: *Inclusivity in the work place*.

4. COMPASS and Technology Related Issues.

a. Questions or issues with Horizon functions. (report from Chris

- Cleaning up old on-order records
- Created orphan hold report: (no items available to fill hold).
- SMS popular - sending 2500/mo
- Itype for kits: can set up to count as individual item circs
- Can now View usage statistics: can track usage by month (title and location)

b. Horizon news: updates, upgrades, etc.

Scheduling late fall for 7.5.5 (after reclamation project)

c. Quarterly authority update: June 5, 2018.

No problems last time, should be OK

d. Updates and news from May 16 UMRUG

- Mobile circ kiosk mode available late summer: allows only check in and check out
- Mobile Hot spots discussion: There are many problems with non-returns or missing parts. Some call patrons, (Moose Lake requires deposit of \$20, which seems to work)
- Analytics: ALS staff can do most analytics reports, but ALS also has access to custom development time. Call Chris if a special report is needed.
- Blue Cloud Acquisitions is in beta testing
- Blue cloud circ module: receipts now available, not customizable yet
 - No block screens for fines available
- Enterprise tools: adding MARC view, working on title/format subrecords (FRBR)
- Possible quick links to formats also (SELCO is doing this)

e. OCLC Reclamation project: more fun than should be allowed!

- Will be 3-4 day window with no cataloging allowed.
- Will look at other options (not OCLC) for source of records. Training and testing on Blue Cloud cataloging coming soon.

Summary of cataloging meeting available (ALS & DUD)

f. Let's talk about . . . Auto-renewal!

Other libraries have found no impact on lost item returns. Reduction in fine revenue. (Hennepin Co presentation and a summary of questions is available in with meeting notes in Google docs.) This will be a topic for future discussion

g. Enterprise & eResource Central (eRC).

- Chadd: Individual issues of magazines listed now, can do item-specific holds on an issue.
- Will update to enterprise 5.0 In fall. It will allow update for mobile layout.
- eRC is syncing better

h. Use of MobileCirc in Outreach programming – who uses it and how?

- Ifalls: use chromebook in senior center and community dinners. Bring materials to check out.
- Grand Marais uses for daycare centers and school groups, registration, check out and renewals. (note: try using comma if searching by last name)

- Reminder: can use ALS mobile circ kits for outreach also

i. Balance of ALS materials budget for OverDrive: annual budget divided equally each month.

i. OverDrive e-magazines are coming back in June

- use Libby apps, simultaneous use
- 25 titles \$15K/year
- 50 titles \$22K/year

Shari and Mollie will meet with Overdrive at ALA in June to discuss pricing. Will also compare with Zinio pricing and collections:

The consensus was to keep \$15,000 of Crossover and Best Seller Funds as potential for magazine purchase

Temporary library cards

Motion: Steve/Marcia produce temporary cards for non-residents with a different prefix number which would not allow electronic access.

Discussion: Non-resident use violates Overdrive license based on regional population. Pro and con arguments for definition of temp residents – visitors/students/ home (non-MN residents). Different arguments for MN residents – they should have home library card registered. Residency determination is sometimes problematic: some people are 6 months in each state. Further discussion needed: motion withdrawn - The motion was withdrawn because Jim offered to discuss with other regional systems. That should be noted, because Steve Harsin is expecting to have further discussion on this topic.

5. “Round-robin” questions of the day? If circulation numbers are dropping, why do we feel busier than ever?

Libraries are Seeing more people who don't know how to use the library: lower circ numbers but more staff time required. More computer help required. How is this being measured? Nationwide effort: Measures that matter - Collecting stories is important.

Note: STARLING counts words heard by a child. It's a great feedback tool. Libraries are used as testing sites and mobile offices.

Movie Licensing USA: *note restrictions on advertising movies*. Publicity OK on Library Web site, within libraries, OK. Libraries are not supposed to advertise title of movie in newspaper. Movie Licensing USA does not want to compete with local movie theaters. If libraries get approval from local movie theaters, they may be able to get permission to advertise with the movie title more broadly.

6. Library Issues.

- a. School outreach: Digital card pilot project.

- Mesabi East mtg: Digital card is a way to offer digital access only. Opt out process required . Working on access by start of fall. (pilot project for non-Horizon schools) Will do promo at beginning of school year.
- I Falls just sent letter with student number (Horizon) explaining access to Overdrive and Hoopla.

b. Legacy programming update

Survey Monkey survey seeking feedback about Legacy programming has been sent out to libraries for the strategic planning process.

c. ALS Facing the Future Summit: possible topics for next year?

Give ideas to Jim, Shari or Mollie

Adjourned 12:22

7. Next meeting: August 22, 2018.