

COMPASS Users Group

Arrowhead Library System

Wednesday, December 7, 2016
10:00 a.m.

Minutes

1. Mtg called to order at 10:04 by Steve Harsin
 - a. Welcome and introductions

Libraries Present: Ty Pulkkinen/Hibbing, Mary Ellen Higgins/Eveleth, Mary Lukkarila/Cloquet, Katie Sundstrom/Two Harbors, Sue Sowers/Hoyt Lakes, Steve Harsin/Grand Marais, Crystal Phillips/Cook, Carla Powers/Duluth, Jodi Johnson/Carlton

Staff: Jim Weikum, Chris Magnusson, Chadd Niles, Shari Fisher

By Phone: Rachel/Ely, Diane Adams/International Falls, Lisa Pennala/Babbit, Nicole Miller/Gilbert,
2. Approval of COMPASS minutes for November 2, 2016 meeting.
 - a. Katie S/Mary L./approved unanimously
3. COMPASS and Technology Related Issues.
 - a. Questions or issues with Horizon functions.
 - i. New options for patron search
 - ii. New genre heading standards
 - iii. TMS is having issues, no phone calls
 - iv. **Need holiday schedules from libraries for catalog**
 - b. Horizon news: updates, upgrades, etc.
 - i. Upcoming Horizon releases (7.5.4 and 7.5.4.1).
 1. Will be January, some new functions, duplicate borrower alert,
 2. Family cards (webinar next week, - no other news)
 - ii. Upcoming HIP releases (3.24.1).
 1. No effect now since we don't use commerce module.
 - iii. Ongoing issues with Debt Collection: update.
 1. Grand Rapids has started sending accounts to Unique again. Send examples of oddities or problems to Chris so she can pass them to S-D
 - iv. MobileCirc: update.
 1. January updates?
 - v. BLUEcloud Analytics (reports and statistics): update.
 1. Will do demos this afternoon for annual report info
 - vi. Enterprise & eResource Central (ERC) interfaces: update.
 1. Chadd working on customizing interface and setting profiles for each library
 - a. Will be able to download Overdrive items directly from catalog
 - b. Chadd will need icons from each library for profiles
 - c. Chadd will send updated link to test site for feedback from libraries
 - d. Google translate will work on site
 - e. Shari will let libraries know timeline for release when set.
 - vii. Other BLUEcloud news.
 1. No new releases
 - 2.

- c. MnLINK migration and OCLC record “reclamation.”
 - i. Inventories in process, Chris and Molly will do site visits
 - ii. Best practices group meeting planned
 - iii. Planning to submit to OCLC in November,
 - iv. Authority project in 2018

 - d. Non-resident borrower’s cards: can we develop consistent rules & procedures?
 - i. Jim passed around a sheet with policies from around the state. Local, regional and state funding are issues. Overdrive contract is based on population in region.
 - 1. Virtual committee will look at issues: two, gmp, rap, dud, ifalls? and Baudette? Jim will send out poll for committee makeup
 - 2. Categories to consider: Property owners, students, temp residents, recip borrowers in state, charge for non-residents
 - e. Interest in continuing with Ebsco *Small Engine Repair Reference Center*?
 - i. Not being updated, few manuals for newer models. Older manuals are now available online free.
 - ii. **Mary L/Sue S move to cancel /1 opposed, motion carried.**
 - iii. Ty will look for possible replacements
 - f. Current balance of ALS materials budget for OverDrive: approx. **\$ 25,992** as of 12/1/16.

 - g. What is *SELF-e* and why should we care?
 - i. Product from Biblioboard, a production method for authors to publish ebooks. No marketing or sales. MELSA has agreement to implement, pricing for statewide was nominal. MELSA will pilot project, will go statewide eventually. It will not automatically add to ebooks MN. Library Journal does reviews of indie ebooks. No time frame for implementation.
4. “Round-robin” question of the day: procedures & reporting requirement for patron injuries in the library.
- a. Incident report for all incidents, kept on file. GMP has different forms for staff and public.
Send forms examples of incident reports to Two Harbors
 - b. Increase in number of adults with PCAs, are there legal guidelines? Does application need guardian signature? **(table to agenda for discussion at next meeting)**
5. Library Issues.
- a. Election of 2017 officers.
 - i. Chair: Steve Harsin**
 - ii. Vice Chair: Diane Adams**
 - iii. Secretary: Marcia Anderson**
 - Motion to approve Slate: Mary L./Carla/ approved unanimously**
 - b. 2017 meeting schedule and dates.
 - i. Feb 22, April 26, August 23, October 25, December 6**
 - Motion to adopt schedule: Marcia/ Mary H. approved unanimously**
 - c. Any more ARSL reports?
 - d. What’s happening at your library?
 - i. **Cook**, gingerbread polar express party, strategic plan submitted, inventory done, received Blandin broadband grant
 - ii. **Hibbing** yuletide festival 1200 people
 - iii. **Silver Bay** recent Christmas tea fundraiser, tweaking voi phone system to work with cordless phones
 - iv. **Eveleth** hiring tech staff, weeding, Christmas tea on 16th
 - v. **Carlton**, basket raffle, starting inventory,
 - vi. **Two Harbors**, is accepting applications from local artists to display artwork for two month periods.

- vii. **Duluth.** Replacing PC management system in 2017 want input of good and bad systems.
 - viii. **Cloquet.** 3D printer started, made ornaments, great interest! also have drone and robot and raspberry pi
 - ix. **Hoyt Lakes.** Finishing last of remodeling project. New smart TV mounted on wall.
 - x. **Grand Marais,** Assistant Director hired: Amanda St John, start Jan 9.
Programming this winter: Friday night movie series, wed night speaker series, raptor center, artist Mary Bean, Gunflint Lodge naturalist, Medicinal Herbs. will be starting strategic plan process
 - xi. **Babbitt,** Hayride for part of festival
 - xii. **IFalls,** popup libraries in local care centers
 - xiii. **Ely** has library holiday tree for donations, new stained glass windows installed.
- e. Legacy programming update.
 - i. Reif tickets for Pete the Cat Fri feb 10
 - ii. Arn Kind, WWI, March 6 – 18
 - iii. \$700 to History Hullabaloo in Duluth
 - iv. Coloring book: entries in and judged, choosing cover, 40 children and 20 adult pages, will be printed and posted on ALS site so can be downloaded.
 - f. ALS Membership requirements: status report.
 - i. No response from Kinney. Items are unrequestable
 - ii.
6. Next meeting: February 22, 2017
Adjourn. Adjourned at 12:10
7. Charging stations: presentation
 - i. By Ebsco Professional Partnership Group. 1 plug in, pedestal with 8 cables with various ends for different devices, provided by 3rd party partnership sponsor, library has final approval of potential sponsor, Steve Lukins is regional contact, Converter box accelerates charging. Wall mounts available also. Installed by Steve within 1 month of finding sponsor. Full warranty, service by Steve. Retrofitted with new cables when required.