

COMPASS Users Group
Wednesday, August 24, 2016
10:00 a.m.

Minutes

1. Welcome and introductions.
Libraries Present: Crystal Phillips/Cook, Ty Pulkkinen/Hibbing, Liv Mostad-Jensen/Coleraine, Mary Ellen Higgins/Eveleth, Mary Lukkarila/Cloquet, Kelli Pelland/Baudette, Nicole Miller /Gilbert, Katie Sundstrom/Two Harbors, Sue Sowers/Hoyt Lakes, Katie Christenson/Chisholm, Paula Chapman/Aurora, Nancy Maxwell/Virginia, Steve Harsin/Grand Marais, , Carla Powers/Duluth
Staff: Jim Weikum, Chris Magnusson, Mollie Stanford, Chadd Niles
By Phone: Jodie Johnson/Carlton, Lisa Pennala/Babbit, Julie Billings/Silver Bay
2. Approval of COMPASS minutes for April 27, 2016 meeting.
 - a. Harsin moved to approve, Sundstrom seconded, unanimous approval
3. COMPASS and Technology Related Issues.
 - a. Questions or issues with Horizon functions (including expired Hold notices, etc.)
 - S-D is working on fixing Debt Collection issues,
 - Occasional reports of issues with expired holds
 - Let Chris know of issues or anomalies immediately. Provide as much documentation as possible (screen shots etc)
 - Add township and County codes to new patron records
 - Chris is working on documentation for Horizon. Some is available on ALS web site on "Horizon Resources" page.
 - b. Horizon news: updates, upgrades, etc.
 - i. Upcoming Horizon releases.
 - 7.5.4 in October will provide multiple features and updates
 - 7.5.4.1 in November or later will provide Family Card options (this will require more discussion)
 - 7.5.5.5 Blue Cloud commerce (ability to accept payments using credit cards) and the ability to merge patron records (both will require more discussion)
 - 2017 – automatic renewals, payment history, item record/patron record link
 - ii. Collection codes, Patron notes, Hold Shelf issues.
 - Codes control multiple things. There are many codes that have few or no items. Chris would like to eliminate codes that are not being used, and decrease the number of codes. Each library will receive a list of codes. **Please review and return to Chris by Sept 15.** Noting approximate last use will allow deletion if not used for more than 2 years. You can find items by choosing "item group editor"
 - iii. Family cards.

Creating links between family members is a feature that will be available later in 2016. It can be customized by location. It is possible to do only on the staff side, or on staff and public. There will be a family group view later, showing linked accounts and summary of blocks, holds, fees, and checkouts, and easy access between accounts. More discussion is needed. It will be on the CLAS agenda for discussion later in September. Chris distributed a handout from a July webinar

- iv. SaaS (Software as a Service) implementation re-cap.
Horizon does not work on Macs, but it does work on iPads. Let Chris know of issues
- v. MobileCirc: update.
Another iPad and scanner are being added to inventory. MobileCirc works on all browsers. Scanners are available on Amazon and through Minitex. (Sonic 7 ci) Offline mode for iPad and Android devices is being tested. Additional information is on the Horizon Help page on ALS web site. Talk to Paula about reserving inventory kits.
- vi. BLUEcloud (BC) PAC: update.
(no news on PAC update)
- vii. BLUEcloud Analytics (reports and statistics): annual reports, etc.
Chris distributed a list of reports set up in BlueCloud analytics that can be used for obtaining annual report statistics. Instructions will be distributed at annual report time. Reports can be automatically generated and emailed. There will be more training coming on report generation.
- viii. Enterprise “discovery” interface: October/November?
This will be done later.
- ix. eResource Central (ERC) interface: October/November?
This will allow checkout of ebooks directly from the catalog.
- x. Other BLUEcloud news.
Other products are under development – or improvement, including circulation, cataloging, an integration with google searches. An acquisitions module is being developed and is in beta testing.
- xi. September 15, 2016: Horizon Road Show at Brookdale (MN) Library.
Several ALS staff are attending
- c. BLUEcloud Commerce (Horizon) and credit card payments.
 - a. This will be available with update 7.5.5 in early 2017. It will allow online payment through a third party vendor. (Propay) This will require more discussion.
- d. MnLINK migration and OCLC record “reclamation”: proposed order of local projects.
 - a. OCLC is at a standstill right now.
 - b. Chris has prepared draft of order of libraries for submission of records and divided libraries into year one and year two, based on quality of records and status of inventory.
 - c. Note: Duluth is adding records to OCLC
- e. Public library cards for teachers.
Discussion: Some libraries extend due dates on their items. Some issue “agency cards” for preschools or classrooms.
Horizon has the capacity to create a card by location with extended loan period, grace period, fine, and limiting materials.
Not a lot of interest in creating a new borrower type system-wide.
This will be on CLAS agenda also.

f. Current balance of ALS materials budget for OverDrive: approx. \$ 63,295 as of 8/1/16 (this amount does not include approx. remaining \$3,200 committed by ALS member public libraries).

Selectors are needed for collection development team. **Liv from Coleraine volunteered. Nicole will ask someone from Gilbert.**

g. OverDrive loan periods.

Are loan periods too short? There have been complaints about audiobooks. **Harsin moved and Miller second that loan periods for audiobooks and ebooks be extended to 3 weeks. Approved unanimously**

h. Update: OverDrive e-magazine service.

OverDrive is making changes to the platform, so the platform fee will be waived for another year. No new titles except *USA Today*. Overdrive will end the relationship with Barnes & Noble.

4. **Library Issues.**

a. **What's happening at your library?**

Gilbert received a gift of money for new public access computers and chairs.

They are doing programs based on Pinterest craft projects

They are also trying a cookbook club with themed potlucks (starting in Sept)

Grand Rapids received a bequest to be placed in an endowment fund with the proceeds dedicated to children's materials and programs.

Hibbing. Ty just started! Someone donated a comic book collection.

Grand Marais They created an assistant director position and are moving forward with getting it approved and filled. They have new iPads for circulating and new macs in the library. They are doing a community read in November using *Road Back to Sweetgrass*

Two Harbors Their Teen services librarian returned after an extended leave. They have a new web site. They are finishing their window upgrades. They are working on weeding and inventory.

Baudette – they are gathering stories of use of library services, including Wi-Fi connections.

Eveleth is in transition between directors. They have their basement back for events. They are looking for replacement shelving to match current.

Duluth: Hatched chicks in an incubator in the children's department! Used a Chicken Cam. Kids submitted names for the chicks. This fall: A tiny house will be parked on the plaza for a while. Mt. Royal has reopened. Learning & Libations will be on Sept 17th.

Cloquet: Has a new web site created on Wix. They received a second Blandin grant and are circulating Verizon hot spots for week-long periods. They will circulate devices next: iPads and Chromebooks. Moose lake has a 3D printer.

Coleraine – Sculpture completed. They did a fundraiser with the Coleraine city band. They are planning for early release days for kids.

Hoyt has new furniture, their community history project is finished. The photos are organized and labeled. They received a donation of comic books, which they sold. They are creating after school programs, including a maker space.

Aurora: They had a youth worker through AEOA for the summer who did inventory. Their FOL does book giveaways in the community. Early Literacy packets are given to clinics for well-child visits.

Chisholm: They are weeding collections. Had a successful program by the Heebee Jeebies. They are working on several building maintenance projects. They are

collaborating with United Way for free lunches in the park for kids. The Library is the rain location.

Virginia: The book sale is the 3rd week in September. The community read in the spring will be a book by Brian Freeman.

Carlton is open in a new location. They are working with inmates in the Carlton Co. Jail

Babbit is doing monthly bingo and craft programs.

b. Legacy programming update.

Contract with the state has been signed and returned.

Some libraries are doing a drawing for event tickets.

Coming: Wire Jewelry, 321 Coloring, Pushing Chain, Sutter Brothers, Brianne Morrison, MN Opera Story Sing, Peter Geye, Paul Bunyan (Homeward Bound theater)

c. ALS Membership requirements: status report.

Kinney is the only question. It is no longer listed, but it might still be open.

Meetings and training sessions count toward attendance requirements.

5. **Next meeting: Wednesday, November 2, 2016 because of conflict with ARSL conference.**

6. Adjourn.