

Minutes

COMPASS Users Group

December 6, 2017

Note: meeting and supporting documents are online in the COMPASS folder in google docs on ALS drive

1. Welcome and introductions.

Libraries present: Carla Powers, Sue Schumacher /Duluth, Steve Harsin/Grand Marais, Katie Sundstrom/Two Harbors, Marcia Anderson/Grand Rapids, Sue Sowers/Hoyt Lakes, Sally Yuccas/Mt. Iron, Crystal Phillips/Cook, Mary Ellen Higgins/Eveleth,

Libraries attending via GoTo Meeting: Lisa Pennala/Babbitt, Jodie Johnson/Carlton, Steve Devine-Jelinski/Moose Lake, Julie Billings/Silver Bay, Ty Pulkkinen, /Hibbing, Liv Mostad-Jensen/Coleraine, Su Dabbas/Gilbert, Tara DeGuisseppi /Bovey,

ALS staff: Chadd Niles, Jim Weikum, Mollie Standford

2. Approval of COMPASS minutes for October 25, 2017 meeting.

No corrections, declared approved

3. What's happening at your library?!

Hoyt Lakes/ reorganized staff, new job description, new staff person,

Duluth/no LSTA grant. working on plan B. Author coming to Duluth, graphic novelist
Virtual library card program for students. An ecard provides access to online resources,
following st Paul library model: limited checkout, no fines

TWO Harbors/ new children's library assistant

Eveleth/ new hire, Elizabeth Bloch, Doing phenology and genealogy programs, Friends group forming

Chadd/ quotes for phone system, enterprise

Cook/, technology classes, hot spots launched, volunteer appreciation, gingerbread event, grant in process outdoor patio space

Molly: only 3 inventories left

Grand Marais/ readers writers festival successful, new strategic plan done, emphasis on diversity, 5 star library again,

Mt Iron/ spaces, teen center created, coffee service, lower levels, mkt for space available. Kids prog next week. Fundraiser next week: cookies trays for sale \$25, donated cookies.

Book/movie night coming up

SILver Bay/ successful tea and basket fundraiser

Carlton/ basket raffle with friends group

Babbit/ friends raffle was good, Santa visiting, crafts ornaments programs coming up

Gilbert/ Santa coming, Storytime with pictures, having Polar Express pajama party,

Moose Lake / Subscribed to abc mouse.com for libraries, Received grant for expanded smart home technology class

Scam around town, A Texas advertising co. is Selling advertising to businesses to benefit the library. "totes to go"

Coleraine/ lefse making class coming up

Hibbing/ yuletide event tomorrow, rec'd hot spots from Blandin grant

Bovey, crafts, cookies, movie programming over break

4. **COMPASS and Technology Related Issues.**

a. **Questions or issues with Horizon functions.**

Do not upgrade to just-released Citrix (4.10) should stick with 4.6

b. **Horizon news: updates, upgrades, etc.**

See the written report of Chris Magnussen

c. **Enterprise & eResource Central (eRC) interfaces.**

eRC interface with Makin has a glitch. Schools have link to Makin outside of catalogs.

Enterprise 5.0 released yesterday, will wait to adopt

d. **Current balance of ALS materials budget for OverDrive: spending rationed for rest of 2017.**

- i. Will probably continue apportioning budget for 2018

b. **Public Library annual reports.**

Launching in Feb. ALS staff will work on folders for each library next year as they did this year. There will be 2 help sessions, Feb 28 and sometime in March. Mollie can do site visits if needed for assistance. Jim looking into vendor of product that may be able to count wi-fi connections. (no one currently collects wi-fi stats now)

Jim: working with Duluth city staff on possible continuation of catalog migration project (aka Plan B) Earliest possible date would be late 2018 early 2019

MN writes/reads now available on a statewide contract for using the selfE platform. PR materials are being developed.

Intention for staff training to be offered soon. (appears easy to use) It will be webinar based.

Library Journal reviews selfE books on a regular basis.

5. **"Round-robin" questions of the day?**

(from another region) Do libraries have polices that address staff reservation of books in advance ?? if you have such a policy, send to Jim,,

Please: Lighten up on taped green slips on DVDs, - Tape destroy DVD cases, use rubber bands!

Fundraiser – rotary? Any members of local Rotary groups? Lions for large print collections.

Elizabeth Berg is an Author interested in visiting Duluth and region. Author of “Pull of the moon” anyone else interested in hosting her?? Contact Diane at Ifalls.

6. Library Issues.

a. Election of 2018 officers.

Nominated: Chair: Steve Harsin, Vice Chair: Diane Adams. Secretary: Marcia Anderson. Approved unanimously.

c. **2018 meeting schedule and dates.**

- i. **Feb 28**
- ii. **April 25 (item for Feb agenda)**
- iii. **Aug 22**
- iv. **Oct 24**
- v. **Dec 5**

M/S Crystal, Sally, motion approved

- d. Reminder: all-day training for member libraries on Tuesday, April 24, 2018. 9:30-3:30??
- i. Mandatory for all libraries
 - ii. Valerie Horton Minitex and Jen Nelson, Measures that Matter in morning
 1. Ann Goering on data privacy and data practices, including responses to approaches by law enforcement in afternoon
 2. Can bring board members and staff

Project outcome discussion: no one currently using, but it looks like it would be useful. No time to figure out specifics

May be using Zoom for remote conferencing for next meeting.

Has capacity for using videoconferencing.

d. Legacy programming update.

7. Next meeting: February 28,