

COMPASS Users Group
Wednesday, October 25, 2017
10:00 a.m.
Minutes

Libraries present: Anne Lundquist, Beth Sorenson/Cloquet, Carla Powers/Duluth, Steve Harsin/Grand Marais, Katie Sundstrom/Two Harbors, Nancy Maxwell/Virginia, Ty Pulkkinen, Emily Ekstrand-Brummer/Hibbing, Julie Billings/Silver Bay, Crystal Phillips/Cook, Liv Mostad-Jensen/Coleraine, Su Dabbas/Gilbert, Diane Adams/IFalls, MaryEllen Higgins/Eveleth, Sue Sowers/Hoyt Lakes

Libraries attending via GoTo Meeting: Lisa Pennala/Babbitt, Melanie LeFebvre /Calumet, Marsha Benolken/Nashwauk HS, Rachel Heinrich/Ely, Paula Chapman/Aurora, Steve Devine-Jelinski/Moose Lake, Tara Deguiseppe/Bovey

ALS staff: Chadd Niles, Shari Fisher, Jim Weikum, Chris Magnusson, Mollie Stanford

1. Welcome and introductions.
 - a. 10:05 meeting called to order by Steve Harsin
2. Approval of COMPASS minutes for August 30, 2017 meeting.
 - a. Approved as read

NOTE: All Handouts are in the ALS google drive Folder for this meeting.

3. What's happening at your library?!
- Mollie –site visits to schools

Cook new extended hours at Cook. *Quilting group* meeting Blandin grant: hotspots to loan and *classes*

Cloquet kids Halloween party planned. Beth Sorenson introduced herself as the new director

Silver Bay moved story times to noon, with positive results. Finished cleaning up bad bib records

Hoyt Lakes Now has a line item programming budget (looking for local people to provide programs)

Duluth is doing *reading without walls* challenge (with UMD library)for winter reading program

Two Harbors switched phone and computer systems They doubled their circulating board game collection, thanks to the Friends of the Library. They are in the process of hiring a new children's librarian.

Eveleth moved *movie day* to Wednesdays, which is early release day. They purchased a license to ancestry.com and are starting a *genealogy club*

Gilbert is working with Headstart and preschools to do story times. They started an *anime club*, are continuing a *cookbook club* and started a new *kitchen kids* program. They are continuing a *Pinterest group* and started a *Pinterest kids group*.

Hibbing is continuing knitting group nights, (They get donations of yarn & tools from patrons) They painted a bookshelf with chalkboard paint in teen section. They completed inventory. They replaced public computers and now are using Libdata for time management

Coleraine: *Lego club* starting today, *Coffee, cake and crafting* series started,

Shari – multitype agreements sent out to all members, Overdrive selector training next Monday.

International falls They are providing donated books at new airport terminal for people headed out on flights. Also working with hospital new baby classes

Jim, bookmobile specs sent to 7 vendors. timeline is to have in motion sept 2018

Grand Marais: budget approved, children's lib position posted,

Moose lake Celebrating end of construction in town. Received grant for programs using meteorologist in Duluth, Technology training going well

Ely *NASA at my library* finished up, did 3 *Harry Potter programs*, MN power offered to put in electric car charging station in parking lot

Aurora, hiring process ongoing, partnering with headstart at early childhood sites for Story Times

Babbitt, starting monthly *bingo* programs

4. COMPASS and Technology Related Issues.

a. Questions or issues with Horizon functions.

All documents are on shared google drive

b. Horizon news: updates, upgrades, etc.

i. Upcoming Horizon & HIP releases.

1. 7.5.4.1 (sometime in the next few months . . .)

Family cards

Fixing hold issues

ii. Citrix Server update: October 29, 2017 - Additional Login security required beginning Monday October 29 you must log in with this password.

Cheat sheets for each library are shared on google drive

iii. Changes for lost/claims returned to missing time frames

Now status changes to missing after specified number of days
will change all to 9999 days to retain accurate status

iv. Reclamation Project - Inventory update and System Clean Up

public libs are done, some schools remaining

1. Missing After Inventory (10,000+ items) **Chris will delete any remaining on Dec. 1**

2. Missing Items (19,000+ items) either paid for or claims ret'd

3. Item less bibs (20,000+)

Are there any legitimate records that should be kept? New records will be excepted
(2 weeks or less)

v. **Patron record Purge - expired (2 years) and those with small (\$10) and/or old fines (agreed limitations)** will be done this winter

Records with financial blocks will not be purged

vi. Notice language updates circulated

vii. Please encourage patrons to provide e-mail addresses!

(email is least expensive and easiest to track)

viii. Authority Project: so how did it go? DONE!

- Quarterly updates to authority records will take place. Subject headings matched, report foreign language, RDA updates, abbreviations spelled out
- Enterprise has two entries for some titles, Overdrive records are not as complete, so they remain separate.

ix. Pull List review

portrait display is default, still need to sort,

x. BLUEcloud Circulation update

- They have addresses now, do not have blocks, still working on it.

- Schedule demonstration after next meeting? Or webinar or separate meeting in Duluth?
Mollie and Chris will look at options for demonstration of BlueCloud Circ
 - Still Working on acquisition module. does anyone want to be a pilot location??
- xi. The Great County BSTAT Project of 2017
- We need more bstats to identify county residency, which is necessary for talking with County Commissioners about library support.
 - Will need to add another identifier for each county. 2 codes/patron record
 - Start using after batch change is completed (Chris will notify us when we need to start)
- xii. 2018 Holiday hours: a Doodle Poll is coming!
Link will go out this afternoon. Will need back by mid-November to add info for January holidays. **Based on responses from those present it is assumed that all Libraries will be closed January 1, 2018.**
- xiii. LSTA Grant application for Duluth catalog integration project:
Notification expected shortly.
- xiv. Enterprise & eResource Central (eRC) interfaces: Ebooks MN issue update
- Ebooks MN download not working(now giving error message)
 - downloads work from Ebooks MN site
 - Mackinvia authentication also not working correctly. Titles not in enterprise now, but students can access directly through ALS web page.
 - Overdrive titles are syncing better now.
- c. pfSense set-up guide for wi-fi.
- *In shared google docs.*
 - This is for creating an acceptable use page for wireless access.
 - Mac products (go to apple.com) clear cache and allows page to appear.
- d. Non-resident borrower's cards volunteer committee: proposed hiatus.
Kitchigami, East Central and NW to talk about reciprocity for borrowers.
- e. Current balance of ALS materials budget for OverDrive: spending rationed for rest of 2017. (few \$ left)
- f. OverDrive's Get a Library Card (GLC) initiative.
Beta testing at other sites.
Use Phone number, then address, check with database, issue temp card. No consortiums have tried yet. Some sentiment that if we do go with this, just one download should be allowed.
- g. OverDrive & Reading History.
New service offered by Overdrive. Info is only accessible to patrons.
Now available as default. ALS will put message on site about removal/ opt out possibility.
- h. Torrent Technologies offers wi-fi service on NESC fiber network.
They are a Legitimate provider if anyone is interested.

5 "Round-robin" questions of the day?

6. Library Issues.

a. Reminder: all-day training for member libraries on Tuesday, April 24, 2018.
Staff and board member: Data Privacy, HR issues,

b. Movie Licensing USA issues?

Is there less content? More are pay per showing?.

Renewal in Feb.

Pay attention to what is available. Anime is also changing

c. Have you seen all the training sessions ALS has scheduled?

Minitex scanning this afternoon

ALS will have kit for 3 weeks.

Brain fuse

Early numeracy story times Nov 3

Newspaper resources (IRRC)

Horizon Back to basics Nov 15

Cataloging Nov 15

d. Legacy programming update.

(on google drive)

Self E platform (allows patrons to produce ebooks)

Statewide license coming .

More information coming (Melsa offering now as MNReads)

Library Journal has self e reviews available.

7. Next meeting: December 6, 2017.

8. Adjourn.

Minitex has purchased two mobile scanning kits for libraries -- these kits are designed for libraries to use in programming or community events focusing on digital preservation. All library staff interested in booking the kits must complete training in person with Minitex staff.