

HOKAH PUBLIC LIBRARY REOPENING PLAN

During Stay at Home Order:

- Curbside service only – staff only in library building
- Cancel indoor storytime and all events
- Allow returns in exterior bookdrop only
- Process returns & transit daily near end of day
- Quarantine locally owned returned items for 3 days
- Sanitize surfaces at end of day, and as needed

When Stay at Home Order is lifted, but new cases in surrounding counties are increasing or remain level:

- Allow a maximum of 1 family or 5 individual people in library at one time
- Move patron computers 6 feet apart
- Remove & store children's toys
- Place tape on floor to help patrons social distance at circulation desk
- Continue canceling indoor storytime and events
- Allow returns in exterior bookdrop only
- Process returns & transit daily near end of day
- Continue 3-day quarantine of locally owned returned items
- Sanitize surfaces after serving each patron, and at end of day

When confirmed cases have declined in surrounding counties for at least ONE WEEK:

- No limits on number of patrons in library
- Patron computers remain 6 feet apart
- Bring out some clean children's toys each day. Remove at end of day & sanitize used toys each weekend
- Continue canceling indoor storytime and events
- Allow returns in indoor & exterior bookdrops
- Process returns as they occur, & transit at beginning of day
- Continue 3-day quarantine of locally owned returned items
- Sanitize surfaces multiple times per day

When confirmed cases have steadily declined in surrounding counties for at least THREE WEEKS:

- Move patron computers back to original positions
- Bring out all children's toys. Sanitize every two weeks
- Remove social distancing tape from floor
- Restart indoor storytimes
- Begin planning events
- Stop quarantining returned items
- Sanitize surfaces once at end of day